Agenda
Personnel & Administration Committee
Regular Meeting
St. Louis Board of Aldermen
Thursday, August 13, 2026 - 11:00 AM
Webinar

President Megan Green, Chair
Shane Cohn, Vice Chair
Committee Members:
Alderwoman Pam Boyd
Alderwoman Shameem Clark-Hubbard
Alderman Rasheen Aldridge
Alderman Matt Devoti

Order of Business

I. Call to Order

II. Roll Call

III. Approval of Minutes

Motion to approve the minutes from Thursday, July 23, 2026 committee meeting.

IV. Board Bills for Review

V. Resolutions for Review

VI. Committee Discussions

The committee will discuss the following and take public comment:

Discussion Item Number 1
The committee will discuss the 14th Legislative Assistant position.

VII. Acknowledgment of Any Written Testimony

VIII. Announcements

IX. Excused Members

X. Adjournment

Minutes
Personnel & Administration Committee
Thursday, July 23, 2026
11:00 AM
Webinar
Minutes are preliminary and may change until finally approved

I. Call to Order

The President called the meeting to order at 11:06 AM and directed the Clerk to call the roll.

II. Roll Call

The Chair directed the Clerk to call the roll and the following members answered to their names: Ms. Clark Hubbard, Mr. Aldridge, Mr. Devoti, and President Green. ***Vice Chair Cohn and Ms. Boyd joined after the meeting started.***
6 members were present. A quorum was established.

III. Approval of Minutes

Motion to approve minutes from Thursday, July 9, 2026 committee hearing.

Mr. Devoti moved to approve minutes from Thursday, July 9, 2026 committee hearing.

Seconded by Mr. Aldridge.

The following members voted aye: Ms. Clark Hubbard, Mr. Aldridge, Mr. Devoti, and President Green. **4 aye votes.**

The motion carried.

IV. Board Bills for Review

None

V. Resolutions for Review

None

VI. Committee Discussions

The committee will discuss the following and will not take public comment on the following:

Discussion Item Number 1
The committee will discuss the legal opinion regarding staff raises.

Discussion Item Number 2
The committee will discuss staff performance reviews.

Discussion Item Number 3
The committee will discuss renovations in room 234.

Portions of this meeting of Board of Aldermen's Personnel and Administration Committee may be closed to the public under the provisions of Section 610.021 (3) and Section 610.022 in order to permit the members of the Committee to discuss matters related to the hiring, firing, disciplining or promoting of employees of the Board of Aldermen.

President Green directed the committee to discussion item 3. She recognized Director Ingrassia to give the committee an update on the renovations in room 234.

Director Ingrassia stated during the walkthrough, an additional cost of approximately $6,000 was identified for the full removal of the asbestos due to the subfloors that would need to be installed. Director Ingrassia noted that she asked Facilities Management or the contractors to cover this additional cost. While the committee had only approved the remediation of the asbestos, the contractors suggested sealing it instead.

Director Ingrassia introduced Kevin from Facilities Management to provide further details. Kevin explained that during the site visit, it was discovered that the substance used to remove the asbestos could potentially damage the carpet backing. As a result, an additional layer is required to separate them. Kevin admitted fault and stated that Rick Ernst, the Commissioner of Facilities, was committed to finding a way to pay for it since the budget was from 2026.

Director Ingrassia clarified that the costs Facilities Management is willing to pay would cover the encapsulation process, not the full removal or remediation. She noted that the contractor bids have been uploaded to the drive. Kevin confirmed they are encapsulating the oil-based solvent and emphasized that it will not negatively expose the staff.

Following a discussion and questions from the committee, members agreed to move forward with the most cost-effective option, which is the encapsulation process.

President Green entertained a motion to proceed with the encapsulation process.

Mr. Cohn made the motion to proceed with the encapsulation process.

Seconded by Mr. Devoti.

The motion passed with the following members voting aye: Mr. Cohn, Ms. Boyd, Ms. Clark Hubbard, Mr. Devoti, and President Green.

President Green stated the meeting will now be going into closed session.

Mr. Cohn moved to go into closed session.

Seconded by Ms. Boyd.

The motion passed with the following members voting aye: Mr. Cohn, Ms. Boyd, Ms. Clark Hubbard, Mr. Devoti, and President Green.

The meeting went into closed session at 11:33am.

Ms. Clark Hubbard moved to leave closed session.

Seconded by Mr. Cohn.

The motion passed with the following members voting aye: Mr. Cohn, Ms. Boyd, Ms. Clark Hubbard, Mr. Devoti, and President Green.

The meeting returned to open session at 12:46pm.

VII. Acknowledgment of Any Written Testimony

VIII. Announcements

IX. Excused Members

X. Adjournment

Having no other business to discuss, the Chair entertained a motion to adjourn the meeting.

Ms. Clark-Hubbard moved to adjourn the meeting.

Seconded by Ms. Boyd.

The motion was carried by unanimous consent.

The meeting adjourned at 12:47pm

Minutes submitted by Sharita Rogers, Clerk
[MIN_SIGNATURES]